

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 9, 2018, at 6:33 p.m. at Olean High School Board Room, 410 West Sullivan Street, Olean, NY. The meeting was called to order by Ira Katzenstein, President, with a moment of silent prayer or personal reflection. Kathy Elser led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Ira Katzenstein, President  
John Bartimole, Vice President  
Janine Fodor  
Paul Hessney  
Mary Hirsch-Schena  
Michael Martello  
Michiko McElfresh  
Frank Steffen Jr.

ABSENT: Jim Padlo (excused)

STAFF PRESENT: Rick Moore, Superintendent of Schools  
Kathy Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Coordinator of Curriculum and Instruction  
Mike Martel, OHS Assistant Principal  
Jeff Andreano, OHS Principal  
Lauren Stuff, Washington West Principal  
Gerald Trietley, OIMS Principal (grades 6 & 7)  
Joel Whitcher, OIMS Principal (grades 4 & 5)  
Brian Crawford, East View Principal  
Matt Perry, Teacher  
Kellie O'Brien, Teacher  
Rachael Schreiber, Teacher  
Laura Kopec, Teacher  
Cindy Kurjakovic, Librarian  
Darlene Connelly, Teacher  
Marie Rakus, Teacher

OTHERS: Anastasia Peck  
Jillian Putnam, BOCES  
Max Morton  
Jack Dwaileebe  
Taylor Jerge  
Emily Giardini  
Shaylyn Stanczykowski  
Thomas Klein  
Alanna Martin  
Aric Rockefeller  
Kahlee Bowen

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Moved by M. McElfresh, seconded M. Hirsch-Schena, to approve the following amendment to the meeting agenda: 11. New Business I. Asbestos Air Monitoring Testing bid, m. Construction Testing Services, and n. Printing Services.

Agenda Approval

Ayes 8

Nays 0

Motion Carried

Public Comment Regarding Agenda Items:  
None

Public Comments

Communications, Commendations:

- a. Plaque presentation to Cindy Kurjakovic – retirement
- b. Thank you from Natalie Sova and Jarrett Prizel

Communications,  
Commendations

Discussion Items:

- a. WNY STEM Coalition – Laura Kopec and Darlene Connelly
- b. Souper Bowl of Caring – Marie Rakus and students Max Morton and Jack Dwaileebe
- c. Restorative Justice Presentation – Jillian Putnam and Joel Whitcher

Discussion Items

Committee Reports:

- a. Building and Grounds Committee – December 19<sup>th</sup> – given by Frank Steffen, Jr.
- b. Audit and Finance Sub Committee – December 21<sup>st</sup> – Mike Martello
- c. Operations Committee – January 2<sup>nd</sup> – Frank Steffen, Jr.

Committee Report

Superintendent's Report

- a. Meeting held with BOCES regarding classroom rentals and programs
- b. OIMS Talent Show
- c. Wonderful holiday concerts
- d. Meetings with former graduates
- e. Held Admin. APPR meetings
- f. Holding OTA Liaison meetings
- g. Girls in Manufacturing
- h. Maker Space
- i. Dream It Do It
- j. OCSD Hosting Music Festival

Superintendent  
Report

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. Upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the previous minutes of the regular meeting held on December 12, 2017.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for December 2017 be accepted and placed on file.
- c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending December 31, 2017, be accepted and placed on file.
- d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Reports dated December 2017, be accepted and placed on file.
- e. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed on January 9th be approved:

908000595

908001493

908000766

900455822

900447150

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082800001	908000615	091050009	900457846	908001701
900457624	908002535	900455854	908001395	908000802
908000787	900457767	908001265	091050004	900457921
908000655	908003143	908002766	908000819	908001606
908001476	900456086	908000662	900457342	900457924
908002018	900433584	900455877	908001655	082320009
900457622	900448343	908002839	908001252	091310000
082890003	082180001	092410005	908003247	908001461
908002831	900456184	900447525	900457524	908000659
908002789	908002942	908001612	900455985	908001734
908002675	908000826	900455368	002020046	900417199
900457832	908001914	908003117	900457609	900457441
908002456				

- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on January 9<sup>th</sup> be approved:

908003230	908003062	908003239	908003087	908002963
908003075	908002501	908003084		

- g. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes 8 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept a \$950.00 donation from Sarah and Dan Collins to be used by Angela Mest for Special Olympics Unified Sports Program expenditures.

Donation from Sarah and Dan Collins Accepted

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, due to the minimum wage increase, the following substitute rates be approved, retroactive to December 31, 2017:

Sub Rate Increase Approved

	<u>7/1/17-12/30/17</u>	<u>12/31/17-06/30/18</u>
Substitute Teacher Aide	\$9.70 per hour	\$10.40 per hour
Substitute Cleaner	\$9.70 per hour	\$10.40 per hour
Substitute Food Service Helper	\$9.70 per hour	\$10.40 per hour

Ayes 8 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Marcus Dwaileebe and Carol Shaffer as school volunteers for the 2017-2018 school year.

School Volunteers Approved

Ayes 8 Nays 0 Motion Carried

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Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus County Department of Community Services for the period of January 1, 2018, through December 31, 2018, for full-time mental health clinician services in the amount of \$10,000.

Catt. Co. Contract  
for Mental Health  
Clinician Services  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Educational Support Personnel Association Memorandum of Agreement regarding hourly wage adjustments for specific members.

OESPA MOA  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, that Lacey Hill be permitted to do an unpaid 180 hour administrative internship through St. Bonaventure University Educational Leadership Program, under the supervision of Jennifer Kless from January through June 2018.

Lacey Hill Granted  
Permission to do  
Unpaid Internship

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to abolish one (1) full-time 11-month Account Clerk Typist position for the 2017-2018 school year.

Abolishment of FT  
Account Clerk  
Typist Position  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to create one (1) full-time 11-month Keyboard Specialist position for the 2017-2018 school year.

Creation of FT  
Keyboard Specialist  
Position Approved

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to create three (3) part-time 10-month Teacher Aide positions, 5.75 hours per day, for the 2017-2018 school year.

Creation of PT  
Teacher Aide  
Positions Approved

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the list of budget transfer over \$50,000.00.

Budget Transfers  
Over \$50,000  
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to award the transportation bid to Corvus Bus and Charter, Inc. at a daily rate of \$240 per day to transport students to Pioneer Central School for the remainder of the 2017-2018 school year.

Transportation Bid  
Awarded to Corvus  
Bus and Charter,  
Inc.

Ayes 8

Nays 0

Motion Carried

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Moved by M. McElfresh, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to award the attached bid for Capital Project Asbestos Air Monitoring Testing Services to Envoy Environmental Consultants Inc. per the fee schedule.

Ayes 8

Nays 0

Motion Carried

Asbestos Air  
Monitoring Testing  
Bid Awarded to  
Envoy  
Environmental  
Consultants, Inc.  
Informational Items

Moved by F. Steffen, Jr. seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to award the bid for Capital Project Construction Testing Services to SJB Services Inc. in the amount of \$12,888.00.

Ayes 8

Nays 0

Motion Carried

Construction  
Testing Services  
Bid Awarded to SJB  
Services, Inc.

Moved by M. Martello, seconded by M. McElfresh upon the recommendation of Rick Moore, Superintendent of Schools, to award the bid for Capital Project Printing Services to Rotolite-Elliott Corporation in the amount of \$6,630.00.

Ayes 8

Nays 0

Motion Carried

Printing Services  
Bid Awarded to  
Rotolite-Elliott Corp.

Moved by M. Martello, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Misty Haynoski, Teacher Aide, retroactive to December 11, 2017.

Ayes 8

Nays 0

Motion Carried

Misty Haynoski,  
Teacher Aide,  
Resignation  
Accepted

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Erin Koch, Account Clerk Typist, retroactive to January 8, 2018.

Ayes 8

Nays 0

Motion Carried

Erin Koch, Account  
Clerk Typist,  
Resignation  
Accepted

Moved by M. Hirsch-Schena, seconded by M. McElfresh upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of John Zambanini, Boys' Varsity Baseball Coach, effective January 9, 2018.

Ayes 8

Nays 0

Motion Carried

John Zambanini,  
Varsity Baseball  
Coach, Resignation  
Accepted

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Jan Rhody, Music teacher, effective June 30, 2018.

Ayes 8

Nays 0

Motion Carried

Jan Rhody, Music  
Teacher,  
Retirement  
Resignation  
Accepted With  
Deep Regret

Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Misty Haynoski to a non-conditional probationary full-time 11-month Keyboard Specialist position, 7.5 hours per day, retroactive to December 11, 2017, at an hourly rate of \$14.42.

Ayes 8

Nays 0

Motion Carried

Misty Haynoski  
Appointed to FT  
Keyboard Specialist  
Position

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Informational Items:

- a. BOCES Budget Adjustments
- b. The Board of Education has completed its annual tour of elementary and secondary schools
- c. Buildings and Grounds Committee – Tuesday, January 16 and February 13 at noon
- d. Technology Committee – Wednesday, January 17 and Thursday, February 1 at 3:30 pm
- e. Operations Committee – Tuesday, February 6 at 4:30 pm
- f. Safety Committee – Wednesday, February 7 at 3:30 pm
- g. Board of Education – Tuesday, February 13 at 6:30 pm
- h. Audit and Finance Sub Committee – Thursday, February 15 at noon

Informational Items

Discussion Item:

- a. Policy # 5670 – Records Management – 1st reading

Discussion Items

Moved by M. McElfresh, seconded by J. Bartimole, to waive the second reading.

Ayes   7  

Nays   1    
Ira Katzenstein

Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., to adopt Policy #5670 – Records Management. This policy is to supersede any current School Board Policy regarding the same matter.

Policy #5670 –  
Records  
Management  
Adopted

Ayes   8  

Nays   0  

Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., to adjourn from the Regular Meeting and go in to Executive Session at 8:00 p.m. for the purpose of discussing: two (2) litigation updates, the employment history of two (2) particular individuals, and Confidential/Managerial Contract negotiations. Kathy Elser and Aaron Wolfe invited to attend executive session.

Regular Meeting

Ayes   8  

Nays   0  

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

Dated: January 12, 2018

Moved by M. Martello, seconded by M. Hirsch-Schena, to adjourn from Executive Session and reconvene to the Regular Meeting at 8:30 p.m.

Ayes   8  

Nays   0  

Motion Carried

Executive Session

Moved by M. Martello, seconded by M. Hirsch-Schena, to adjourn the meeting at 8:30 p.m.

Ayes   8  

Nays   0  

Motion Carried

Adjournment

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Respectfully submitted,

Rick Moore  
Pro-Tem District Clerk

Dated: January 12, 2018

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
<b>CERTIFIED</b>			
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE CERTIFIED	SANDBURG, CAITLIN	CHILDHOOD ED. (GRADES 1-6)	YES
SUBSTITUTE CERTIFIED	MCKEOWN, KAITLYN	CHILDHOOD ED. (GRADES 1-6)	YES
		EARLY CHILDHOOD ED. (BIRTH - 2)	
<b>SUBSTITUTE CERTIFIED</b>	<b>WEAVER, BRADLEY</b>	<b>PHYSICS &amp; GEN. SCIENCE 7-12</b>	<b>YES</b>
	(approved on 12-12-17 as Gary Weaver which was the incorrect first name)		
<b>NON-CERTIFIED</b>			
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE TEACHER	BLANCHARD, BRANDY	BACHELORS	YES
SUBSTITUTE TEACHER	BROWN, PATRICK	BACHELORS	NO
SUBSTITUTE TEACHER	CUMMINGS, COLBY	BACHELORS	YES
SUBSTITUTE TEACHER	DEDRICK, JEFFERSON	BACHELORS	YES
SUBSTITUTE TEACHER	GULNAC, PATRICIA	ASSOCIATES	YES
SUBSTITUTE TEACHER	MAIOLO, KRISTAN	BACHELORS	YES
SUBSTITUTE TEACHER	MCGRAW, JOSHUA	ASSOCIATES	YES
SUBSTITUTE TEACHER	MCGRAW, KYLE	ASSOCIATES	YES

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SUBSTITUTE TEACHER	MULRYAN, JULIE	ASSOCIATES	YES
SUBSTITUTE TEACHER	PLACKE, ISAAC	BACHELORS	YES
SUBSTITUTE TEACHER	YONKER, JACOB	ASSOCIATES	YES
<b>SUBSTITUTE TEACHER AIDES</b>			
SUBSTITUTE TEACHER AIDE	BOLDT, EMALEE	N/A	YES
SUBSTITUTE TEACHER AIDE	BOYD, RA'CHELLE	N/A	YES
SUBSTITUTE TEACHER AIDE	BROWN, PATRICK	N/A	NO
SUBSTITUTE TEACHER AIDE	CUMMINGS, COLBY	N/A	YES
SUBSTITUTE TEACHER AIDE	GULNAC, PATRICIA	N/A	YES
SUBSTITUTE TEACHER AIDE	KINCAID, CHRISTOPHER	N/A	YES
SUBSTITUTE TEACHER AIDE	MCGRAW, JOSHUA	N/A	YES
SUBSTITUTE TEACHER AIDE	MCGRAW, KYLE	N/A	YES
SUBSTITUTE TEACHER AIDE	MERRITT, ALEXIS	N/A	YES
SUBSTITUTE TEACHER AIDE	PLACKE, ISAAC	N/A	YES
SUBSTITUTE TEACHER AIDE	YONKER, JACOB	N/A	YES
<b>SUBSTITUTE FOOD SERVICE</b>			
SUBSTITUTE FOOD SERVICE	SKINNER, JAMES	N/A	YES
<b>SUBSTITUTE CLEANER</b>			
SUBSTITUTE CLEANER	SKINNER, JAMES	N/A	YES



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